

## FORM NO. VI

(See Rule 16 of the Tamil Nadu Societies Registration Rules 1978)

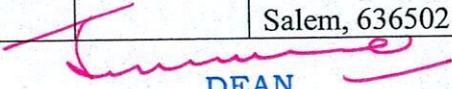
**Register of Members to be maintained under sub-section (1) of Section 14 of the Tamil Nadu Societies Registration Act, 1975.**

**(Tamil Nadu Act 27 of 1975)**

### REGISTER OF MEMBERS

1. Name and address of the society : TAGORE MEDICAL COLLEGE ALUMNI ASSOCIATION, Tagore Medical College and Hospital, Vandalur-Kelambakkam Road, Rathinamangalam, Melakottaiyur (PO), Chennai – 600127.
2. Date of Registration:
3. The Registration Number and Year of registration:

S.NO	NAME	OCCUPATION	DATE OF JOINING	ADDRESS
1	Dr.Kumudha Lingaraj	Doctor/Dean	31.01.2022	5/11, Adilakshmi Nagar, New Lakshmipuram, Kolathur, Thiruvallur - 600099.
2	Dr.Shiden Kumar	Doctor	31.01.2022	Block 3, Sai Akshayam Apartments, Sai Kuberan Nagar, Rathinamangalam, Chengalpattu – 600048.
3	Dr.Sneha Menon	Doctor	31.01.2022	2, Jagajeevan Ram Street, H L Colony, Thiruvalluvar Nagar, Pammal, Chengalpattu – 600075.
4	Mr.Lakshmanan	Chief Finance Officer	31.01.2022	13B, Vellakulam Sathan Kuttai Back Street, Kancheepuram – 631502.
5	Dr.Sabarinath	Doctor	31.01.2022	12/4-3A, Kadaiyapatti Appavu Muthali Street, Tharamangalam, Salem, 636502

  
DEAN  
TAGORE MEDICAL COLLEGE & HOSPITAL  
RATHINAMANGALAM, MELAKOTTAIYUR POST,  
Chennai-600 127.

6	Dr.Barani	Doctor	31.01.2022	3/45, Main Road, Vadipatti Taluk, Kodayampatti, Madurai – 625221.
7	Dr.Sarah Shaheen	Doctor	31.01.2022	16/31, Anaikatti Ground, Bheema Nagar, Tiruchirapalli – 620001.
8	Dr.Subha	Doctor	31.01.2022	130, Logu Heavy Driving School, Kombupallam, Sathyamangalam, Erode – 638401.
9	Dr.Vishveshwaran	Doctor	31.01.2022	2/29, Vallakkundapuram, Marikantjai, Virugalpatti, Tiruppur – 642120.
10	Dr.Sathish	Doctor	31.01.2022	143, Kollapalayathar Thottam, Pallipalayam Agraharam, Namakkal – 638008.
11	Dr.Merlin	Doctor	31.01.2022	16/17, Yemi Street, Purasaiwakkam, Vepery, Chennai – 600007.

FORM NO I

(See Rule 7 of the Tamil Nadu Societies Registration Rules, 1978)

APPLICATION FOR THE ISSUE OF CERTIFICATE OF REGISTRATION UNDER  
SECTION 10 OF THE TAMIL NADU SOCIETIES REGISTRATION ACT, 1975  
(TAMIL NADU ACT 27 OF 1975)

From  
The President  
TAGORE MEDICAL COLLEGE ALUMNI ASSOCIATION,  
Tagore Medical College and Hospital,  
Vandalur-Kelambakkam Road,  
Rathinamangalam,  
Melakottaiyur (PO),  
Chennai-600127


To  
The Registrar of Societies,  
Chennai.

Sir,

- 1) TAGORE MEDICAL COLLEGE ALUMNI ASSOCIATION has been formed on.
- 2) I enclose herewith the Memorandum and Bye-laws of the said society.
- 3) I remit herewith a sum of Rs.5100/- being the fee for the registration of the Society.
- 4) I am a member of the Committee of the Society.
- 5) I have been duly authorized in this behalf by the Committee of the Society.
- 6) The society may be registered and the Certificate of Registration be issued.

Place: Chennai

Date: 21.3.22

  
Signature of Applicant

  
DEAN  
TAGORE MEDICAL COLLEGE & HOSPITAL  
RATHINAMANGALAM, MELAKOTTAIYUR POST,  
Chennai-600 127.



# TAGORE MEDICAL COLLEGE & HOSPITAL

Rathinamangalam, Melakkottaiyur Post, Chennai - 600 127.  
Ph : 044-3010 1111, Fax : 044-222 5555 E-mail : tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr. MGR Medical University & Recognized by the Ministry of Health & Family welfare, Govt of India, New Delhi)

To

02.03.2022

The Registrar of Societies,  
Chennai.

Sir/Madam,

Sub: Registration of Alumni Association – Reg.

This is to certify that Tagore Medical College has no objection to register the Alumni Association by name "TAGORE MEDICAL COLLEGE ALUMNI ASSOCIATION" that is put up for registration.

DEAN 02/3/22

  
DEAN  
TAGORE MEDICAL COLLEGE & HOSPITAL  
RATHINAMANGALAM, MELAKOTTAIYUR POST,  
Chennai-600 127.

## FORM NO. V

(See Rule 15 of the Tamil Nadu Societies Registration Rules, 1978)  
NOTICE OF SITUATION/CHANGE OF SITUATION OF THE REGISTERED  
OFFICE OF THE SOCIETY UNDER SUB-SECTION (1) OF SECTION 13 OF THE  
TAMIL NADU SOCIETIES REGISTRATION ACT, 1975  
(TAMIL NADU ACT 27 OF 1975)

1. Name and Address  
of the Society: **TAGORE MEDICAL COLLEGE ALUMNI  
ASSOCIATION**  
Tagore Medical College and Hospital, Vandalur-  
Kelambakkam Road, Rathinamangalam,  
Melakottaiyur (PO), Chennai-600127.
2. Date Of Registration :
3. The Registration  
number and Year of  
registration:

To  
The Registrar of Societies,  
Chennai.

Sir,

TAGORE MEDICAL COLLEGE ALUMNI ASSOCIATION hereby gives you a notice under sub-section (1) of Section 13 of the Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975), that the registered office of the society situated at Tagore Medical College and Hospital, Vandalur-Kelambakkam Road, Rathinamangalam, Melakottaiyur (PO), Chennai - 600127.

Dated the 21<sup>st</sup> day of March 2011

  
21.3.21  
SIGNATURE

  
DEAN  
TAGORE MEDICAL COLLEGE & HOSPITAL  
RATHINAMANGALAM, MELAKOTTAIYUR POST,  
Chennai-600 127.

**FORM NO. VI**

(See Rule 16 of the Tamil Nadu Societies Registration Rules 1978)

**Register of Members to be maintained under sub- section (1) of Section 14 of the Tamil Nadu Societies Registration Act, 1975.**

(Tamil Nadu Act 27 of 1975)

**REGISTER OF MEMBERS**

1. Name and address of the society : TAGORE MEDICAL COLLEGE ALUMNI ASSOCIATION, Tagore Medical College and Hospital, Vandalur-Kelambakkam Road, Rathinamangalam, Melakottaiyur (PO), Chennai – 600127.
2. Date of Registration:
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**DEAN**  
**TAGORE MEDICAL COLLEGE & HOSPITAL**  
**RATHINAMANGALAM, MELAKOTTAIYUR POST,**  
**Chennai-600 127.**

6	Dr.Barani	Doctor	31.01.2022	3/45, Main Road, Vadipatti Taluk, Kodayampatti, Madurai – 625221.
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11	Dr.Merlin	Doctor	31.01.2022	16/17, Yemi Street, Purasaiwakkam, Vepery, Chennai – 600007.

  
DEAN  
TAGORE MEDICAL COLLEGE & HOSPITAL  
RATHINAMANGALAM, MELAKOTTAIYUR POST,  
Chennai-600 127.

Today, on 31.01.2022, a meeting had been convened among the Alumni and faculty of Tagore Medical College in which it has been discussed and decided upon to form an association for the benefit and welfare of the Alumni of Tagore Medical College.

The following resolutions were passed during the meeting:

1. To form an Association namely, "TAGORE Medical College Alumni Association" for the benefit and welfare of the Alumni of Tagore Medical College, Rathinamangalam, Chennai.
2. That it was unanimously decided to elect the following persons as the Office Bearers of the association:
  - i) Dr.Kumudha Lingaraj, Dean of Tagore Medical College as President
  - ii) Dr.Shiden Kumar as General Secretary
  - iii) Dr.Sneha Mohanan as Joint Secretary and
  - iv) Mr.Lakshmanan, Chief Finance Officer of Tagore Medical College as Treasurer
3. That the office for the Association shall be at Tagore Medical College and Hospital Campus, Rathinamangalam, Chennai.
4. That the President and General Secretary are authorized to register the Association and open and operate a Bank Account in a nationalized bank in its name.

We have taken part in the meeting conducted today and unanimously accept the above mentioned resolutions that were passed.

Approved,  
Rao

  
DEAN  
TAGORE MEDICAL COLLEGE & HOSPITAL  
RATHINAMANGALAM, MELAKOTTAIYUR POST,  
Chennai-600 127.



## FORM NO. V

(See Rule 15 of the Tamil Nadu Societies Registration Rules, 1978)

**NOTICE OF SITUATION/CHANGE OF SITUATION OF THE REGISTERED  
OFFICE OF THE SOCIETY UNDER SUB-SECTION (1) OF SECTION 13 OF THE  
TAMIL NADU SOCIETIES REGISTRATION ACT, 1975  
(TAMIL NADU ACT 27 OF 1975)**

1. Name and Address  
of the Society:

**TAGORE MEDICAL COLLEGE ALUMNI  
ASSOCIATION**

Tagore Medical College and Hospital, Vandalur-  
Kelambakkam Road, Rathinamangalam,  
Melakottaiyur (PO), Chennai-600127.

2. Date Of Registration :

3. The Registration  
number and Year of  
registration:

To  
The Registrar of Societies,  
Chennai.

Sir,

TAGORE MEDICAL COLLEGE ALUMNI ASSOCIATION hereby gives you a notice under sub-section (1) of Section 13 of the Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975), that the registered office of the society situated at Tagore Medical College and Hospital, Vandalur-Kelambakkam Road, Rathinamangalam, Melakottaiyur (PO), Chennai - 600127.

Dated the 21<sup>st</sup> day of March 2011

  
SIGNATURE

  
DEAN  
TAGORE MEDICAL COLLEGE & HOSPITAL  
RATHINAMANGALAM, MELAKOTTAIYUR POST,  
Chennai-600 127.

# TAGORE MEDICAL COLLEGE ALUMNI ASSOCIATION

## MEMORANDUM AND BYE LAWS

### ❖ Name & Address of the Association

- The name of the Association shall be "TAGORE Medical College Alumni Association".
- The Registered Office of the Association shall be located at TAGORE Medical College, Rathinamangalam, Melakottaiyur, Chennai - 600 127.
- The business hours of the Association shall ordinarily correspond to the working hours of TAGORE Medical College.

### ❖ Date of Formation Of the Association


The date of formation of the Association is 31.01.2022

### ❖ Jurisdiction

The Association is situated within the jurisdiction of the Register of Society & Register of Societies & Registrar of Assurances at Chennai.

### ❖ Objectives of the Association:

- To bring the old students of TAGORE Medical College & Hospital under one forum for exchange of experience, dissemination of knowledge and talents amongst its members and also for the furtherance of fellowship, advancement of scientific knowledge in general of the members.
- To conduct seminars, conferences, workshops, endowment lectures and other academic activities and also to keep in touch with one another of the Tamil Nadu Dr. MGR Medical University faculty, non - teaching staff and students.
- To create and establish Alumni endowments for granting scholarships, prizes and medals to the students showing high proficiency in their studies and honor former students of the Tamil Nadu Dr. MGR Medical University.
- To bring out magazines, souvenirs and newsletters highlighting the activities of the Tamil Nadu Dr.MGR Medical University and its Alumni
- To organize cultural and educational programmes and also to conduct Alumni Day celebrations every year.

  
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CHENNAI - 600 127.

- To help the Alumni to get advice from the Tamil Nadu Dr.MGR Medical University on various technical problems and job opportunities that they may come across in their work and real life.
- To carry out such other activities as may be necessary for furthering the above aims and objectives.

❖ **Powers and functions of the Association:**

- The Association shall have powers to enroll members, form committees, sub - committees and conduct periodical meetings.
- Association may organize some events beneficial to the members of the association.

❖ **Membership:**

- All MBBS students, on completion of Compulsory Rotatory Resident Internship (CRRI) from TAGORE Medical College are eligible to become Members of the Association.
- On paying the prescribed membership fee, members become life time members of the association.
- Donations can be received from the members of the Association.
- All the members shall notify their change of address to the Secretary of the Association within one month of such change.
- Any members, who directly or indirectly act in such a manner as to bring disrepute or in contravention of the aims and objects of the Association, may be removed from membership of the Association by passing a resolution in the Executive Committee.

❖ **Administration:**

- The powers to administer the Association shall rest in an Executive Committee, Consisting of:
  - Patron, Ex-Officio
    - Chairperson & Managing Trustee, Tagore Educational Trust
  - President
    - Dean, TAGORE Medical College & Hospital
  - Treasurer
    - Accounts Officer, Tagore Medical College & Hospital

  
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RATHINAMANGALAM, MELAKOTTAIYUR POST,  
Chennai-600 127.

And,

- A General Secretary
- A Joint Secretary
- And Seven Members

- ❖ The Members of the Executive Committee shall be elected by the members of the Association including Life members and founder life members at the Annual General Body Meeting and they shall hold office for a period of two years.
  - ❖ To the above, the First General Secretary, Joint Secretary and Seven Members will be nominated.
  - ❖ An Executive Committee once elected shall continue to hold office till a new committee assumes charge.
  - ❖ If any vacancy arises in any post due to resignation, death etc., the Executive Committee may nominate any person to such post from among the members of the Executive Committee. Such nominated persons shall hold office till the next election of the new Executive Committee.
  - ❖ If an Executive Committee member is absent from three consecutive meetings of the Executive Committee, without prior notice, he / she shall cease to be a member of the Executive Committee.
  - ❖ The Executive Committee shall have the power to expel a member for willful disregard to the Association rules or misconduct, on provided the member concerned gives an acceptable explanation for his / her misconduct.
- ❖ **Election and Tenure of Office:**
- The mode of election shall be by secret ballot.
  - The procedure for election shall be laid down by the Executive Committee.
  - The Returning Officer will be the Medical Superintendent of TAGORE Medical College & Hospital.
  - The criteria to contest the elections shall be all life members of the association who have been members of the association for at least three years.

  
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- All terms of office of the elected members shall commence from the close of the AGBM at which elections were held and shall continue for a period of TWO YEARS or till the close of the second AGBM leaving one in-between, whichever is earlier.
- Members cannot hold the same office for more than two terms, consecutively.
- In the event of a vacancy at any level in the Executive Committee, the Executive Committee shall have the freedom to elect a member to fill the vacancy.
- However, notwithstanding clause third, above, the first Executive Committee shall hold office for a term of three consecutive years for building the Alumni Association on sound footing.

#### ❖ General Body Meetings

- The Annual General Body Meeting shall be held every year on the same day as the Passing out Ceremony of the CRRIs (Compulsory Rotatory Resident Internship) of TAGORE Medical College & Hospital.
  - To elect the Executive Committee
  - To approve the audited statement of accounts.
  - To deliberate the annual report of the Association, and
  - To consider any amendments to the By-laws.
- The Executive Committee may convene Extra-Ordinary General Body meetings as and when necessary.
- Extraordinary meetings of the General Body shall be convened at the request of not less than 50 members, within two months after receipt of such request.
- The quorum of a General Body meeting shall be 50 members.
- The meeting shall be conducted on the premises of Tagore Medical College.

#### ❖ Executive Committee Meetings:

- Meetings of the Executive Committee shall ordinarily be convened at least once in 6 months.
- Special Meetings of the Executive Committee shall be convened on written request of not less than 5 members of the Executive Committee.
- Quorum for a Meeting of the Executive Committee shall be one third of members of the Executive Committee.

  
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 RATHINAMANGALAM, MELAKOTTAIYUR POST,  
 Chennai-600 127.

❖ **General Provisions regarding Meetings:**

- Fifteen day's notice shall ordinarily be given for all meetings of the General Body. The notice of the General Body meeting shall be published in the Website of Tagore Medical College duly approved.
- All decisions shall be on the basis of majority of votes. In case of equality of votes, the Presiding Officer of the meeting shall have a casting vote.


❖ **Powers and Duties of the Executive Committee**

- The affairs of the Association shall be managed by the Executive Committee.
- The Executive Committee shall have the power to incur expenditure necessary to carry out the activities of the Association.
- The Executive Committee shall have the power to frame By-laws consistent with the aims and objectives of the Association. The provisional By-laws shall be placed before the next General Body Meeting for ratification.
- The Executive Committee shall have power to consider all communications addressed to the Association.
- The Executive Committee shall be in charge of and protect the properties of the Association.
- The Executive Committee shall prepare and submit annual reports, including balance sheets, audited accounts / statements of income and expenditure.
- The Executive Committee shall collect dues/fees from members.
- The Executive Committee shall undertake such tasks as will protect the objectives of the association.

❖ **Powers and Duties of the Office Bearers:**

○ **President**

- He / She shall preside over all the Meetings. He / She may allocate suitable responsibilities to other executive members.
- He / She may appoint working groups, sub-committees, officer, clerk and such other subordinate.

  
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**RATHINAMANGALAM, MELAKOTTAIYUR POST,**  
**Chennai-600 127.**

○ **General Secretary**

- The General Secretary shall attend to the day to day correspondence and communications to and from Association.
- Maintain official records of the Association.
- Be an ex-officio member of all the Committees of Association.
- Maintain general supervision over the office staff.
- He / She shall be responsible for calling Meetings of the Executive Committee in consultation with the President.
- He / She shall be responsible for filing of annual Reports of Association with the Registrar of Societies after every Annual and other Special General Meetings, Financial Statements with the Income Tax Officer, and such other statutory requirements.

○ **Joint Secretary**

- The Joint Secretary shall assist the General Secretary in discharging his / her duties.
- He / She shall carry out such other duties as may be assigned to him/ her from time to time by the Executive Committee.
- He / She shall act as General Secretary in the absence of the General Secretary.

○ **Treasurer**

- The Treasurer shall be responsible for keeping of proper accounts and for discharge of such duties as may be, from time to time, entrusted to him by the Executive Committee.
- The Treasurer shall receive all the money (fee/dues/donations) on behalf of the Executive Committee and deposit the same in the name of the Association in the Bank or in any institution approved by the Executive Committee. He may open separate accounts in the name of different Committees of the Association as per Executive Committee Resolution.
- The Treasurer jointly with the President or one of the Office Bearers, as decided by the Executive Committee, shall have power to draw money from the Bank or

  
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RATHINAMANGALAM, MELAKOTTAIYUR POST,  
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Institution as the case may be, and disburse moneys to the person concerned according to the resolutions or the bye-laws.

- The Treasurer shall prepare a list of receipts received and payments made during each month and circulate an abstract of the same to the Executive Committee at the end of each quarter.
- The Treasurer shall prepare the annual accounts of the Association, have them audited by Auditor duly appointed by the General Body and submit it for approval of the General Body.
- He / She shall be responsible for getting the audited statements of Association prepared for presentation at the Annual General Meetings and file the same with the Income Tax authorities when duly passed by the General Body.

○ **Executive Committee Members**

- He / She shall carry out such other duties as may be assigned to him/ her from time to time by the Executive Committee.
- He / She shall oversee the functioning of the committee and provide recommendations, when and where necessary.

❖ **Finance:**

- Money received as membership fees, donations, subscriptions and interests generated from such amounts etc. shall constitute the income of the Association.
- The funds of the Association shall be deposited in nationalized bank(s) in the name of Association and shall be operated by the Chairperson of the Tagore Educational Trust who is the Patron of the Association.

❖ **Audit of Accounts:**

- The Executive Committee shall at least once a year submit the accounts together with a general statement of the same and all necessary vouchers up to 31st March for audit to persons appointed as auditors. The auditors shall have access to all the books and accounts of the Association and shall examine every balance sheet and annual return and other receipts and payments or income and expenditure, funds and effects of the Association and shall verify the same with the accounts and vouchers relating thereto.

  
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Chennai-600 127.



❖ **Amendments:**

- Any of the provisions of the Bye-laws may be amended by two-third majority of the members present and voting at the General Body meeting of the Association.

❖ **Conclusion :**

Any matter not directly covered by this Constitution shall be decided by the General Body/Executive Committee on the basis of the provisions in this Constitution most nearly applicable in accordance with the general terms and spirit.

  
DEAN  
TAGORE MEDICAL COLLEGE & HOSPITAL  
RATHINAMANGALAM, MELAKOTTAIYUR POST,  
Chennai-600 127.



REQUEST FOR NEW CHEQUE BOOK



TMCH-ALUMNI ASSOCIATION  
C/O TMCH-ALUMNI ASSOCIATION  
KELAMPAKKAM ROAD  
RATHINAMANGALAM MELAKOTTAYUR  
CHENNAI - 600048  
TAMIL NADU, INDIA

(R) (C)  
(M) 919600520888

If undelivered, please return to HDFC BANK LTD. (1871)  
NO 16/24, SRINIVASABAGHAYAN ROAD, NEW  
PERUNGALATHUR, CHENNAI- 600063, TAMIL NADU

This cheque book contains 25 leaves, please count the cheque leaves before use.

Date : .....

I need a cheque book with  25 Leaves  50 Leaves  75 Leaves  100 Leaves  
I/We would like the cheque book to be:  
 Collected from ..... branch by the undersigned  
 Despatched to mailing address

I/We confirm that I/We have/will read "Conditions for Issue and Use of Cheque Books" on the cover and agree to abide by such conditions applicable from time to time. I/We hereby acknowledge the need to be careful when drawing cheques and agree that I/We will not draw cheques which may enable alterations in a manner which is not readily detectable.

Please provide your contact numbers to help us deliver your cheque book fast.

Home ..... / Off .....

A/c No : 50200080920369 Mobile No : 919600520888

Mail - ID : TAGOREMEDICALACC@GMAIL.COM

Res. Tel :  
Cheque Series From : 000001 To 000025

Off. Tel :  
Cheque Leaves enclosed : 25

For TMCH-ALUMNI ASSOCIATION

Signature(s) of Account Holder(s)

DEAN  
TAGORE MEDICAL COLLEGE & HOSPITAL  
RATHINAMANGALAM, MELAKOTTAYUR POST,  
Chennai-600 127.

*[Handwritten Signature]*

Account  
Number  
Details